

New Jersey Junior Classical League
Executive Board Minutes of November 15th, 2022

- I. Meeting called to order at 4:46 p.m.
- II. Attendance
 - A. Vincent Fox, Consul: Present
 - B. Andrew Gu, Pro-Consul: Present
 - C. Shree Manivel, Parliamentarian: Present
 - D. Jessica Seo, Corresponding Scriba: Present
 - E. Miazaly Sipaque, Recording Scriba: Present
 - F. Nicholas Maharaj, Historian: Present
 - G. Layla Tice, Historian: Present
 - H. Penelope Jones, Fundraising: Present
 - I. Shawn Smith, Membership: Present
 - J. Laurel Barrett, Membership: Present
 - K. Lauren Liu, Nuntius Editor: Present (Virtual)
 - L. Jazmyn Delgado, Nuntius Editor: Present
 - M. Lokkit Sanjay Babu, Publicity/Outreach: Present (Virtual)
 - N. Jacob Caney, Outreach: Present
 - O. Jaimin Shah, Central Registrar: Present (Virtual)
 - P. Luna Rosas, Southern Registrar: Present
 - Q. Ghair Reyes, Webmaster: Present
 - R. Taylor Heskin, Certamen Contest Coordinator: Present (Virtual)
 - S. Dipti Reddy, Certamen Contest Coordinator: Present
 - T. Aolani Obi, Certamen Contest Coordinator: Present (Virtual)
 - U. Joseph Villuri, Certamen Contest Coordinator: Present
 - V. Jade Lee, Certamen Contest Coordinator: Present (Virtual)
 - W. Michael Reyes, Convention Contest Coordinator: Absent (Excused)
 - X. Mary Mungroo, Convention Contest Coordinator: Present
 - Y. Marim Elhelw, Convention Contest Coordinator: Absent (Excused)
 - Z. Mehrael Nagib, Convention Contest Coordinator: Present
 - AA. Cristiana Davis, Convention Contest Coordinator: Absent (Excused)
- III. Review of [Old Minutes](#)
 - A. Motion made to approve the minutes of October 13th by Andrew.
 1. Second by Ghair.
 - a) A vote was taken, and the Motion passed.
- IV. [Officer Reports](#)
 - A. Pro-Consul
 1. Sent an email to the Corresponding Scriba about monitoring the Fall charity event, and kept track of the book donations (we currently have 35 as of 11/14). Publicity might be asked for help in getting the word out.
 - B. Parliamentarian

1. Received an email from Joe Giambrone (the National Parliamentarian) containing “an Outline to share with your state delegation to encourage members to run for national office”.

C. Corresponding Scriba

1. Sent out various emails, including the September Photo Contest Winner, October Board Meeting Agenda, the October Meeting Minutes, the Venus de Volleyball form, Membership Forms, October Photo of the Month, the November Meeting Consent Agenda, Fall Book Drive, the October Photo of the Month winner, the November Photo Contest, the Dinner for November Meeting, Latin Day at Stockton, and the November Meeting Agenda.
2. Also added some more important dates on the Google Calendar.

D. Recording Scriba

1. Took the minutes during the last meeting (October 13th), and sent the document to the Corresponding Scriba.

E. Membership

1. Created a [Student Liaison list](#), sent out the new Membership Form, and started creating student IDs.

F. Historians

1. The October Photo of the Month winner was selected, congratulations to Clearview!
2. Cleaned up and organized the Google Drive, Email and Photos.
3. Started the scrapbook (2 pages are completed!)
4. If you have any ideas for the scrapbook, please email them to the Historians!

G. Fundraising

1. Received the stress columns from the vendor.
2. Also received chickpea buttons, and found a vendor for the shorts.
3. We sold \$64 worth of products at Venus de Volleyball!
4. Created a Google Doc for purchasing info (check it out [here](#)).

H. Publicity

1. Posted the November Photo Contest information on Instagram.
2. Created a [linktree](#) for the NJ-JCL (and the general public).

I. Outreach

1. Jacob did not have access to his NJ-JCL email, so he wasn't able to review the minutes (and instead viewed his own notes on the meeting).

J. Registrars

1. Thank you to our Registrars for coordinating the Venus de Volleyball event on October 25th! Congratulations to our winners in Pennsauken as well!
 - a) A box for the Fall Book Drive was also included in the event, in order to increase donations.
2. The Funplex event is still being planned, as we have not yet received a quote.
3. As for virtual events, there will most likely be a virtual Jeopardy game night. A Google Form for game choices might be sent out later, in order to figure out the difficulty level(s) of the event.

K. Webmaster

1. Updated the Individual Form pages, Executive Board list, Home page, and the Membership Form.

L. Nuntius Editors

1. Changed the coloring for the Nuntius, fixed spelling and name errors, and inserted photos from Nationals and Venus De Volleyball. Also formatted the members in the correct order.
2. List of people currently missing from the Nuntius:
 - a) Layla Tice
 - b) Nicholas Maharaj
 - c) Aolani Obi
 - d) Joseph Villuri
 - e) Mary Mungroo
 - f) Mehrael Nagib
 - g) Mariam Elhelw
 - h) Cristiana Davis

(1) If you have not yet completed the Member Bio, fill out the form [here](#).

3. There is currently a lot of empty space in the Nuntius, so send an email to the Nuntius Editors if you want to include another picture of yourself doing a hobby or something JCL related (this is completely optional though!).
4. Ideally, the Nuntius should be posted by December.

M. Certamen Coordinators

1. Contacted Professor Baraz at Princeton University to remind them that the only thing the department needs to provide is a speaker. Said she will confirm whether the sponsor form is filled out (but hasn't gotten back to us yet about that).
 - a) Also received a response from Professor Baraz, and she said that they are interested in supporting Certamen. We will reach out again later to see if the event staff on campus filled out the form.
2. The Certamen Coordinators also contacted TCNJ, and emailed Professor Chiekova. They explained the event and received a response on November 13th, 2022.

N. State Convention Coordinators

1. Continued working on the contest slides and changed the theme of the slideshow. More teachers are also needed to sign up as judges.
2. Future plans: Update the teacher judges, and update the Contest Submission forms.

O. Consul

1. Drafted and sent the Membership email, which contains the Membership Form, Welcome Letter, and NJ-JCL in a Nutshell.
2. Contacted Lauren and Lokkit regarding probation, and the issues were resolved.
3. Created the Consent and Meeting agendas for November.
4. Selected the Officer of the Month based on the poll results. Congratulations to Ghair for winning the October Officer of the Month!

V. Old Business

A. Venus De Volleyball Debrief

1. We currently want to increase the event budget in order to include dinner and snacks instead of just snacks.
2. We will possibly raise the budget from 50 dollars to 75 dollars. The budget is used to purchase pizza (or dinner), while the snacks and the soda are usually bought in and donated by students of the host school. There is also the possibility of charging a dollar per student to offset it?
 - a) Around \$80 was spent on the current meeting, so \$75 would be reasonable. However, changing the budget would result in a bylaw change.

VI. New Business

A. Increase in Event Budget

1. Raising the event budget to \$75 dollars from \$50.
 - a) Motion made by Ghair to increase the budget.
 - (1) Second by Luna
 - (a) The motion did not pass, as to change the budget, the Constitution bylaws would also have to be amended.
 - b) Motion made by Shawn for Shree to look into the bylaws in order to raise the budget from \$50 to \$75.
 - (1) Second by Jacob
 - (a) Motion passed.

B. Winter Event

1. The Registrars had previously mentioned the Jeopardy game night as a virtual event for the winter.
2. The Funplex event could be done in February, while the Jeopardy will be moved to January (the exact date will be looked into at the next meeting). Ideally, a flyer should be created by the December meeting.
3. Stockton Latin Day Event
 - a) The event takes place on Monday, December 12th, and is open to everyone in New Jersey who wants to register and attend.

C. Reminder of Procedures (including emails)

1. When you want an email to be sent out to the rest of the board, please send it to the Corresponding Scriba, who will then email it to everyone. Please remember to include the message you want to be sent with it so she knows what to send out!
2. Emails are usually sent within a day or two.

D. [Officer of the Month!](#)

1. Make sure to vote for the November Officer of the Month!

E. Fundraising

1. The shorts are \$16 each to buy. The total to buy 50 shorts would be \$800, profit would be around \$200. Meanwhile, 100 shorts would cost \$1600 to buy and the profits made would be \$400.
 - a) Motion made to buy 50 shorts at around \$800 made by Penelope.
 - (1) Second by Shawn

(a) Discussion: 100 shorts might be a better option than 50. The shorts were sold at Nationals for \$15, but they were cheaper to buy at the time so the price might need to be raised this year. The screening cost is \$8 per short. As for possible screening companies, Ace Screening and Ghriel were suggested to be used, as we used to get a 'Latin discount' from the latter.

(a) This will be discussed during the next meeting (the Motion was not passed).

2. The Jones family were supposed to be reimbursed for \$577.96, but the number has since changed to \$616.85 (as they purchased the buttons and columns). Motion to reopen the discussion about the reimbursement for the Jones Family by Penelope.

a) Second by Jacob

(1) Discussion: The reason the price was raised was due to an issue with the purchase of the buttons.

(a) Motion passed.

Committee Groups

F. During dinner, we separated into the Committee Groups.

G. Certamen Group:

1. Discussed plans for Certamen and talked about plans to get Princeton, along with the guest speaker, and the Jeopardy Winter event. They suggested that there be breakout rooms and different categories.

H. Outreach Group:

1. Came up with ideas, thought about adding a Kahoot to the event.

I. Scrapbook + Nuntius Group:

1. Made suggestions on the Nuntius and scrapbook, including implementing themes for the Convention slides, and came up with ideas for different pages.

VII. Future Meetings

A. As decided by our last meeting, the December NJ-JCL meeting will be held virtually on Tuesday, December 13th, at 4:30 p.m.

B. January Date & Snacks

1. The January meeting will be held at Franklin High School (the meetings will alternate from now on between Franklin and Pennsauken). The meeting will be held on Tuesday, January 10th, at 4:30 p.m.

a) Franklin will also provide the snacks, since we have leftovers.

VIII. Adjournment

A. Motion to adjourn the meeting made by Dipti.

1. Second by Shree

a) The meeting adjourned at 6:34 p.m.