

New Jersey Junior Classical League  
Executive Board Minutes of May 24th, 2022

- I. Meeting called to order at 4:53 PM
- II. Attendance
  - Sungwon Chung, Consul: P
  - Chloe Jones, Pro-Consul: P
  - Shree Manivel, Parliamentarian: P
  - Nicholas Maharaj, Recording Scriba: P
  - Vincent Fox, Corresponding Scriba: P
  - Sophia Lund, Historian: P
  - Dakota Avellino, Historian: P(Virtual)
  - Veronica Fabiano, Fundraising: A(Ex)
  - Laurel Rose Barrett, Membership: P
  - Shawn Smith, Nuntius Editor: P
  - Jihyun “Jessica” Seo, Nuntius Editor: P
  - Jaimin Shah, Publicity: A(Ex)
  - Andrew Gu, Northern Registrar: P
  - Kelson Lowrie, Central Registrar: P
  - Michael Epstein, Southern Registrar: A
  - Hannah Zhang, Webmaster: P
  - Khadija Bibi, Convention Coordinator: P
  - Michael Reyes, Convention Coordinator: P
  - Timothy Sim, Convention Coordinator: P
  - Mary Jane Mungroo, Convention Coordinator: P
  - Mehreal Nagib, Convention Coordinator: P
  - Cristiana Davis, Convention Coordinator: A(Ex)
  - Scout Lowrie, Certamen Coordinator: P
  - Taylor Heskin, Certamen Coordinator: P
  - Aolani Obi, Certamen Coordinator: P
  - Dipti Reddy, Certamen Coordinator: P(Virtual)
  - Justin Tofuri, Certamen Coordinator: P(Virtual)
- III. Review of [Old Minutes](#)
  - A. Motion made by Hannah
    - 1. Second by Nicholas
      - a) Motion passes
- IV. Officer Reports
  - A. Proconsul
    - 1. Prepared community service rubric and google form
    - 2. Read over submissions and judged the community service award
      - a) designed community service awards
    - 3. Wrote theme speech for convention
      - a) Had it read over and approved
  - B. Parliamentarian

1. Prepared Parliamentary slides for State Convention and prepared the election materials.
2. Emailed candidates information about the election and emailed a reminder about the May state board meeting
3. The bylaw regarding officer attendance was successfully passed at the voting caucus
4. Election results:
  - a) Consul: Vincent Fox, Clearview Regional
  - b) Proconsul: Andrew Gu, Ridge
  - c) Parliamentarian: Shree Manivel, Ridge
  - d) Recording Scriba: Miazaly Sipaque, Franklin
  - e) Corresponding Scriba: Jessica Seo, Ridge

C. Corresponding Scriba

1. Sent emails for:
  - a) State Convention Slides Needed from Officers
  - b) April Reminder of Important Dates
  - c) NJ-JCL Spring Service Flyer
  - d) Edited Email Signature Due!
  - e) Historian Position Flyer
  - f) April Meeting Minutes
  - g) NJ-JCL State Convention Registration
  - h) Pizza Vote for May Board Meeting
  - i) NJ-JCL May Liaison Information
  - j) May Reminder of Important Dates
  - k) Community Service Contest Extended
  - l) NJ-JCL Convention Updates
  - m) State Convention Food Menu
  - n) Updated NJ-JCL Convention Program
  - o) Update Position Manual
  - p) [Action Required] - Apply for Appointed Office
  - q) Reminder to Attend May Board Meeting
  - r) Congratulations on your Elected Officer Election!
  - s) Convention Photos for Scrapbook
  - t) Info for Tuesday's May State Board Meeting
  - u) Consent Agenda for May Meeting
  - v) Zoom Link for Today's May Meeting
2. Wrote an article for the Nuntius on my experience at the Cooking Event on April 1st and sent it to the Nuntius Editors.
3. Added Latin teacher Andrea Allen, from Camden Catholic, to the General and Teacher emailing lists.
4. Responded to an email promoting the National Convention to an interested student.

D. Recording Scriba

1. The April meeting minutes were sent to the Corresponding Scriba.

E. Membership

1. Sent invoices to these schools:
  - a) Absegami High School
  - b) Rutgers Preparatory School
  - c) Camden Catholic High School
  - d) Mountain Lakes High School (pending)
  - e) The Pennington School
2. Sent Add-on invoices and IDs to these schools:
  - a) Edison High School
  - b) Ridge High School
  - c) Pennsauken High School
  - d) Franklin High School
  - e) The Pennington School
  - f) Monroe Township
  - g) Cherry Hill West
3. Created IDs for the following schools:
  - a) The Pennington School
  - b) Absegami High School
  - c) Rutgers Preparatory

F. Historians

1. Finished the scrapbook and shared it with officers
  - a) State chairs and officers gave advice and critiques to the Historian

G. Fundraising

1. Fundraising was absent, so Sungwon read the report
  - a) Financial Transactions:
    - (1) Beginning balance: \$4,426.24
    - (2) Ending balance: \$6,794.73

H. Publicity/Outreach

1. Publicity was absent, so Sungwon read the report.
  - a) Gained 16 followers
  - b) Promoted May Photo of the Month Contest, State Convention, Goose Chase, Open Board positions, and Spring Service Projects

I. Registrars

1. No report

J. Webmaster

1. Changes made to the website include:
  - a) submitted Webmaster slide for State Convention
  - b) added March meeting minutes to Minutes page
  - c) added Goose Chase flyer to the State Convention page
  - d) reordered page subheadings under the Events dropdown menu
  - e) updated Important Dates and Deadlines as needed
  - f) added Spring Community Service flyer to home page
  - g) added regional Certamen results to the Certamen page

- h) updated Community Service Contest information
- i) updated Webmaster officer manual
- j) had a blast at State Convention

K. Nuntius

- 1. Finished the Nuntius!

L. State Convention Coordinators

- 1. Planned a successful convention!
  - a) Special thanks to:
    - (1) Officers who helped at the convention, especially Dipti Reddy
      - (a) More officers helping would be appreciated
    - b) Ms. Jones and Franklin High School for hosting the convention!
    - c) Ms. Jones for going to Princeton University to pick up the Certamen trophies
    - d) Parents from Ridge and Bayonne for helping us!

M. Certaman Coordinators

- 1. Announced certamen winners and awards

N. Consul

- 1. Created consent and meeting agenda
- 2. Performed state convention duties
- 3. Updated drive and position manuals

V. Old Business

A. State convention debrief

- 1. Great job to coordinators!

B. SCL Discussion

- 1. Attention seniors: you can join the SCL, Senior Classical League!
- 2. SCL members can help with convention and certamen

C. Position guides are due June 15th

D. State convention bills

- 1. Motion made by Vincent: to reimburse Steven Pheffley with 50 dollars for state convention reancement
  - a) Second by Hannah
    - (1) Motion passes

E. Executive board feedback form

- 1. Officers took 10 minutes to fill out the form

VI. Email account transfer

VII. Future Meetings

- A. That's a wrap on the 21-22 NJ-JCL board :(
- B. Good luck to the seniors!

VIII. Adjournment

A. Meeting adjourned at 5:36 PM

- 1. Motion made by Nicholas
  - a) Second by Mehrael
    - (1) Motion passes