

Hello everyone! In addition to the minutes, I have made comments/assignments and “@” you for things that need to be completed **BEFORE** the next meeting in order for you to be able to present at the next meeting.

Once these task(s) are completed,

1. Resolve the comment
2. Add a new comment on the task you just completed, commenting On the date your task was completed

**\*\*\*\*DO NOT RESOLVE ANY COMMENT UNTIL TASK IS COMPLETED\*\*\*\***

Thank you for your patience, and please email me if you have any questions at [njjcl.recordingscriba1@gmail.com](mailto:njjcl.recordingscriba1@gmail.com) or [nicholasmaharaj23@students.bboed.org](mailto:nicholasmaharaj23@students.bboed.org)

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New Jersey Junior Classical League  
Executive Board Minutes of March 7th, 2022

- I. Meeting called to order at 4:38 PM
- II. Attendance
  - Sungwon Chung, Consul: P
  - Chloe Jones, Pro-Consul: P
  - Shree Manivel, Parliamentarian: A(Ex)
  - Nicholas Maharaj, Recording Scriba: P
  - Vincent Fox, Corresponding Scriba: P
  - Sophia Lund, Historian: P
  - Dakota Avellino, Historian: P
  - Veronica Fabiano, Fundraising: P
  - Laurel Rose Barrett, Membership: P
  - Shawn Smith, Nuntius Editor: P
  - Jihyun “Jessica” Seo, Nuntius Editor: P
  - Jaimin Shah, Publicity: P
  - Andrew Gu, Northern Registrar: P
  - Kelson Lowrie, Central Registrar: P
  - Michael Epstein, Southern Registrar: P
  - Hannah Zhang, Webmaster: P
  - Khadija Bibi, Convention Coordinator: P
  - Michael Reyes, Convention Coordinator: P
  - Timothy Sim, Convention Coordinator: P
  - Mary Jane Mungroo, Convention Coordinator: P
  - Mehreal Nagib, Convention Coordinator: P
  - Cristiana Davis, Convention Coordinator: P
  - Scout Lowrie, Certamen Coordinator: P
  - Taylor Heskin, Certamen Coordinator: P
  - Aolani Obi, Certamen Coordinator: P
  - Dipti Reddy, Certamen Coordinator: P
  - Justin Tofuri, Certamen Coordinator: P

- III. Review of [Old Minutes](#)
  - A. Motion made by: Hannah
    - 1. Second by Nicholas
      - a) Motion passes
  - B. Change date on minutes
    - 1. April 13th is new officer meeting
- IV. [Officer Reports](#)
  - A. Proconsul
    - 1. Worked on Certamen slide
    - 2. Complied and shared fall community service event with nuntius
  - B. Parliamentarian
    - 1. Reviewed the current Constitution and Bylaws
    - 2. finalized previously discussed officer event attendance Bylaw
    - 3. Proposal to accept to new wording to the new bylaw: Chloe
      - a) Motion made by Sungwon
        - (1) Second by Nicholas
          - (a) Motion passes
  - C. Corresponding Scriba
    - 1. Wrote and sent emails for:
      - a) February Reminder of Important Dates
      - b) NJ-JCL Officer and Scholarship Application Reminder
      - c) NJ-JCL Regional Certamen Registration Document
      - d) NJ-JCL Winter Nuntius Article Request from Latin Clubs
      - e) February Meeting Minutes
      - f) NJ-JCL Spring Certamen Registration Reminder
      - g) NJ-JCL State Convention Date Change
      - h) Elected Officer Application Reminder
      - i) March Photo Contest
      - j) Consent Agenda for March Meeting
      - k) NJ-JCL 72nd State Convention Information!
      - l) NJ-JCL Spring Certamen Reminder
      - m) Board Member Slides for Spring Certamen
      - n) Meeting Link for Today's Meeting
    - 2. Updated the NJ-JCL calendar
  - D. Recording Scriba
    - 1. The February meeting minutes were sent to the Corresponding Scriba.
  - E. Membership
    - 1. Sent invoice to Oak Knoll
    - 2. Sent out completed add-on form
    - 3. Updated student liaison information
    - 4. Created Student IDs for Morristown school
  - F. Historians
    - 1. The February Photo Contest winner was picked (J.P. Stevens High School).
      - a) The winning photo was submitted to the Webmaster.

2. The March Photo Contest (flier and information) and a reminder were sent out.
  3. Google Photo albums for this year were updated.
- G. Fundraising
1. Created more mockups of Merch to sell at Certamen
    - a) Journals, T-Shirts, and mugs
  2. Financial transactions:
    - a) Membership dues, Cherry Hill West High School
    - b) Membership dues, Princeton High School
    - c) Membership dues, North Brunswick High School
    - d) Membership dues, Bishop Eustace Preparatory School
    - e) Disbursement: ACL dues and NJCL chapter fees
- H. Publicity/Outreach
1. Gained 12 followers on the Instagram
  2. Promoted March Photo of the Month Contest, Spring Certamen, State Convention, Cooking Night, upcoming Nationals
  3. Sent in Banner Quote for New Jersey JCL
- I. Registrars
1. NJ-JCL Cooking Night will be April 1st @ 7 pm
    - a) Roman eggs and cheesecake
- J. Webmaster
1. Changes made to the website include:
    - a) added the January Photo of the Month to the website
    - b) added the March Photo of the Month flier to the website
    - c) removed the JCL Creed from the website
    - d) fixed a minor grammar error on the Who We Are page
    - e) added Summer/Fall 2021 Nuntius to the Nuntius Newsletter page
    - f) fixed a minor dating error and added spacers on the Nuntius Newsletter page
    - g) converted August 2021-January 2022 Minutes into PDFs on the website
    - h) made and submitted Webmaster slide for Convention
- K. Nuntius
1. Updates:
    - a) School Latin Club email
    - b) Basic layout
    - c) Convention coordinators- samples
    - d) Shelter community service event (from Proconsul)
- L. State Convention Coordinators
1. Location: franklin high school
  2. Date: may 21st
  3. 5 dollar price
  4. Sent out flier with information
  5. Updates slideshows and shared Certamen slides
  6. Ms. Wirtz and M.s Whall agree to do scholarship interviews
  7. All pre-judged contests have judges

8. Debate on roman food because of covid-19 concerns

M. Certaman Coordinators

1. Made certificates
2. Sent emails for
  - a) invoices
  - b) Asked for students emails if needed
  - c) confirmation emails to schools that registered
  - d) reminder to board members to do slide shows
3. Went over slideshow
  - a) Updated the new speakers
  - b) All officer slides were updates
  - c) Readers slide needs to be updated
    - (1) In need in more readers

N. Consul

1. Created consent agenda and meeting agenda for this meeting
2. Finalized Logo
  - a) This means that we must update all of our email signatures

V. Old Business

A. Certamen

1. Everyone who has slides they need to do, it must be submitted by the weekend

VI. New Business

A. Slate

1. Consul
  - a) Vincent Fox
2. Proconsul
  - a) Nicholas Maharaj
  - b) Andrew Gu
  - c) Lokkit Sanjay Babu Narayanan
3. Recording Scriba
  - a) Miazaly Sipaque
  - b) Luna Rosas
4. Corresponding Scriba
  - a) Jessica Seo
5. Parliamentarian
  - a) Shree Manivel
  - b) Mehrael Nagib
6. Students and sponsors should attend state convention if running for state office

B. April Meeting

C. State Convention

VII. Future Meetings

- A. The April officer meeting will be Tuesday, April 13th @4:30 pm.
- B. The May officer meeting will be Tuesday, May 24th @4:30 pm, in-person at Franklin

VIII. Adjournment

A. Meeting adjourned at 6:41 PM

1. Motion made by Mehrael

a) Second by Dipti

(1) Motion passes