

New Jersey Junior Classical League
Executive Board Minutes of March 7th, 2023

- I. Meeting called to order at 4:52 p.m.
- II. Attendance
 - A. Vincent Fox, Consul: Present
 - B. Andrew Gu, Pro-Consul: Present
 - C. Shree Manivel, Parliamentarian: Present
 - D. Jessica Seo, Corresponding Scriba: Present
 - E. Miazaly Sipaque, Recording Scriba: Present
 - F. Nicholas Maharaj, Historian: Present
 - G. Layla Tice, Historian: Absent (Excused)
 - H. Penelope Jones, Fundraising: Present
 - I. Shawn Smith, Membership: Present
 - J. Laurel Barrett, Membership: Present
 - K. Lauren Liu, Nuntius Editor: Present (Virtual)
 - L. Jazmyn Delgado, Nuntius Editor: Present (Virtual)
 - M. Jacob Caney, Publicity/Outreach: Absent (Unexcused)
 - N. Jaimin Shah, Central Registrar: Absent (Excused)
 - O. Luna Rosas, Southern Registrar: Present
 - P. Ghair Reyes, Webmaster: Present
 - Q. Taylor Heskin, Certamen Contest Coordinator: Present (Virtual)
 - R. Dipti Reddy, Certamen Contest Coordinator: Present (Virtual)
 - S. Aolani Obi, Certamen Contest Coordinator: Present
 - T. Joseph Villuri, Certamen Contest Coordinator: Present
 - U. Jade Lee, Certamen Contest Coordinator: Present
 - V. Michael Reyes, Convention Contest Coordinator: Absent (Excused)
 - W. Mary Mungroo, Convention Contest Coordinator: Absent (Excused)
 - X. Marim Elhelw, Convention Contest Coordinator: Absent (Excused)
 - Y. Mehrael Nagib, Convention Contest Coordinator: Present
 - Z. Cristiana Davis, Convention Contest Coordinator: Absent (Excused)
- III. Review of [Old Minutes](#)
 - A. Motion to approve the minutes of February 15th, 2023 by Nicholas.
 - 1. Second by Mehrael
 - a) A vote was taken and the minutes were approved.
- IV. [Officer Reports](#)
 - A. Proconsul
 - 1. Ran the virtual Color-a-Smile event on March 2nd! Thank you to everyone who participated! Mailed some of the drawings as well.
 - 2. Our next community service event (Rocks for Faye) will be held virtually on April 25th, 5:00 p.m. to 6:00 p.m.
 - a) This event will also be discussed on the Certamen Slides.
 - B. Parliamentarian

1. Updated the Parliamentarian's Certamen Slides to make them easier to read, and include the slate for next year's NJ-JCL Executive Board.
 2. Currently, the slate for next year is as follows:
 - a) Consul - Jade Lee
 - b) Proconsul - Miazaly Sipaque
 - c) Parliamentarian - Dipti Reddy
 - d) Corresponding Scriba - Aanya Prabu
 - e) Recording Scriba - Yujin Ha
 - f) Historian - Vacant

(1) Nota bene: There were 3 applications for Corresponding Scriba, so some applicants were notified that their selected position was changed to their secondary pick.
- C. Corresponding Scriba
1. Sent out various emails, including Certamen at Penn, Consent Agenda for March Meeting, Color-a-Smile Community Service Event, February 15th NJ-JCL Minutes, Certamen Reminder, February Photo of the Month Contest, Reminder About Applications for Elected Officer Positions, and the March Meeting Dinner.
- D. Recording Scriba
1. Took the minutes during the last NJ-JCL meeting on February 15th, created the "[February 15th NJ-JCL Minutes](#)" document, and sent it to the Corresponding Scriba.
- E. Membership
1. Sent invoices to remaining schools, checked schools who were in good standing, and those who weren't.
 2. Also created the Add-On Form spreadsheet and sent it to the State Chairs, invoices will be updated based on the form responses.
- F. Historians
1. The March Photo Contest was created and sent out, and the February winner was selected.
 2. Future Plans:
 - a) The April Photo Contest will be sent out, and a March winner will be selected.
- G. Fundraising
1. Looked into Redbubble, which was used by the previous Fundraising Chair.
 2. Future Plans:
 - a) Sell shorts and other NJ-JCL items at Certamen!
- H. Publicity/Outreach
1. No report was made by Publicity/Outreach.
- I. Registrars
1. Funplex Event
 - a) We raised \$108 for our NJ-JCL Scholarship!
 - b) We had four schools attend, and including the four teachers, 41 people attended in total.
 2. Future Plans:

- a) Sign in students for Certamen.

J. Webmaster

1. Made updates to the NJ-JCL Website, including:
 - a) Items updated/added:
 - (1) Color A Smile Flyer, January Picture of the Month, January Officer of the Month, and the March Picture of the Month Flyer.
 - b) Items taken down/removed:
 - (1) Funplex Flyer, Color A Smile Flyer, and the January Picture of the Month Winner.

K. Nuntius Editors

1. Began inserting photos from events, along with decorating pages, and writing the description of the Jeopardy event. Also completed the letter from the editors, and filled out the table of contents and outlined the rest of the Nuntius.
2. Future Work:
 - a) Finalize Winter Nuntius with events.
3. Please make sure to send the Nuntius Editors any photos you have from recent events!
4. The Photo & Art Submission for the Scrapbook is a Google Form to submit photos and art from any events or art you'd like to have featured. Officers will most likely be allowed to access the Google Photo Drive directly. Make sure to take pictures during board meetings as well. There should be an edition on officers that are running for positions on next year's board, prior to State Convention.

L. Certamen Coordinators

1. Completed the Certamen Slideshow, assigned competition brackets, completed the programs, and completed the questions (which were sent out as well). Certificates will also be created for the winners.

M. State Convention Coordinators

1. All Pre-judged contests now have judges, which has been updated on the slideshow. Finished the hellenic history exam, contest submission forms, and the improv categories.
2. Future plans:
 - a) The State Convention Coordinators were previously going to work with other states for exams, but that did not work out.
 - b) Nota bene: Considering the T-shirt categories are based on Nationals categories, but the Nationals categories have not been received yet, there will be a delay until they are uploaded.

N. Consul

1. Created the Funplex Meeting Agenda, attended the Color-a-Smile Event, reached out to all officers (and answered any questions they had), and created the March Consent and Meeting Agendas.
 - a) Congratulations to the Certamen Coordinators for winning Officer of the Month!

V. Old Business

- A. Funplex Event Reflection
 - 1. Covered in Registrars (see above).
- B. Color-A-Smile event Reflection
 - 1. Covered in Proconsul (see above).
- C. Financial matters:
 - 1. We sent the money to last year's \$500 scholarship winner.
 - 2. Bishop Eustace Prep wouldn't be able to make it to Certamen, so we sent them a refund check of \$72.
- D. Finish Reviewing Certamen Slides
 - 1. We reviewed the Certamen Slides
 - a) Nota bene; here are our officer responsibilities:
 - (1) Jessica (our Corresponding Scriba) will read the NJ-JCL Creed.
 - (2) Penelope will be selling merchandise during Certamen.
 - (3) Webmaster should update the website font, and use a bolder color instead. Update it and make it pop out more.
 - b) Other important information:
 - (1) The Community Service Award, which will be during State Convention, should have its process for submitting be announced. The due date for it is April 22nd.
 - (2) Historian is now an appointed position, since nobody has applied. It's recommended that 2 students from the same school apply so it can be easier to work together.
 - c) Responsibilities for ALL officers:
 - (1) All officers should arrive at Princeton as early as possible. Certamen Coordinators should arrive by 7:00 a.m. Other Board members should try to be there by 8 if you can, since the stage needs to be set up. Please show up dressed professionally!
 - (a) Men: Wear ties & button down shirts if possible, don't come in casual attire.
 - (b) Women: Please wear either skirts (knee-length or longer) or dress pants, and be aware of how you're sitting.
 - (2) Officers will be sitting in the front row, and as you're called, stand up, wave, and sit down.
 - (3) Nota bene: If you're running late, notify Mr. Jacobs, Mr. Gebhart, or Vincent.

VI. New Business

- A. Approve Elected Officer Slate
 - 1. Consul - Jade Lee
 - 2. Proconsul - Miazaly Sipaque
 - 3. Parliamentarian - Dipti Reddy
 - 4. Corresponding Scriba - Aanya Prabu
 - 5. Recording Scriba - Yujin Ha
 - 6. Historian - Vacant (will become appointed positions)
 - a) Motion to approve the Elected Officer Slate by Mehrael.

(1) Second by Luna

(a) Discussion

(i) A vote was taken to approve the Officer Slate, and this motion passed.

B. Non-Convention Contests Upcoming Deadlines

1. Membership Contest - due June 1st.
2. Photo of the Month Contest - due before the end of each month.
3. Promotional Video Contest - due June 1st.
4. Scrapbook Contest - due June 1st.
5. Website Contest - due April 1st.

C. Officer of the Month!

1. Make sure to vote for our March Officer of the Month!

D. Bill

1. Reimburse \$59.90 to Mr. Jacobs for envelopes and convention packets.

a) Motion by Andrew.

(1) Mehrael seconds

(a) This motion passes.

E. National Convention

1. July 23rd to July 29th is the National Convention. The highest Elected Officer position gets their packet for free. However, you still have to pay for transportation and other parts.
2. It costs \$80 for pre-convention housing and \$605 for the Convention itself.
3. After May 1st, the pricing increases.

VII. Committee Groups

A. We broke into Committee Groups at 5:52 p.m.

VIII. Future Meetings

A. Certamen - March 14th at Princeton University. Be there at 8:00 a.m. dressed in business attire!

B. Our next meeting will be on April 27th, at 4:30 p.m. at Pennsauken High School.

1. Snacks will be provided by Bayonne.

C. Our May meeting will take place on Wednesday, May 24th, 4:30 p.m. at Franklin High School.

a) Ice cream cake will be provided by Mrs. Jones.

b) Snacks will be provided by Pennsauken.

IX. Adjournment

A. Motion to adjourn the meeting made by Miazaly.

1. Second by Shree

a) A vote was taken, and the meeting was adjourned at 6:37 p.m.