

New Jersey Junior Classical League
Executive Board Minutes of January 10th, 2023

- I. Meeting called to order at 4:41 p.m.
- II. Attendance
 - A. Vincent Fox, Consul: Present
 - B. Andrew Gu, Pro-Consul: Present
 - C. Shree Manivel, Parliamentarian: Absent (Excused)
 - D. Jessica Seo, Corresponding Scriba: Present
 - E. Miazaly Sipaque, Recording Scriba: Present
 - F. Nicholas Maharaj, Historian: Present
 - G. Layla Tice, Historian: Present (Virtual)
 - H. Penelope Jones, Fundraising: Present
 - I. Shawn Smith, Membership: Present
 - J. Laurel Barrett, Membership: Present (Virtual)
 - K. Lauren Liu, Nuntius Editor: Present (Virtual)
 - L. Jazmyn Delgado, Nuntius Editor: Present (Virtual)
 - M. Lokkit Sanjay Babu, Publicity: Absent (Unexcused)
 - N. Jacob Caney, Outreach: Present (Arrived at 5:00)
 - O. Jaimin Shah, Central Registrar: Present (Virtual)
 - P. Luna Rosas, Southern Registrar: Present (Virtual)
 - Q. Ghair Reyes, Webmaster: Present (Virtual)
 - R. Taylor Heskin, Certamen Contest Coordinator: Present (Virtual)
 - S. Dipti Reddy, Certamen Contest Coordinator: Absent (Excused)
 - T. Aolani Obi, Certamen Contest Coordinator: Present
 - U. Joseph Villuri, Certamen Contest Coordinator: Present
 - V. Jade Lee, Certamen Contest Coordinator: Present
 - W. Michael Reyes, Convention Contest Coordinator: Absent (Excused)
 - X. Mary Mungroo, Convention Contest Coordinator: Absent (Excused)
 - Y. Marim Elhelw, Convention Contest Coordinator: Absent (Excused)
 - Z. Mehrael Nagib, Convention Contest Coordinator: Present
 - AA. Cristiana Davis, Convention Contest Coordinator: Absent (Excused)
- III. Review of [Old Minutes](#)
 - A. Motion to approve the minutes of December 13th, 2022 made by Andrew.
 1. Second by Nicholas
 - a) A vote was taken and the minutes were approved.
- IV. [Officer Reports](#)
 - A. Pro-Consul
 1. We received over 516 book donations during the book drive! Thank you to everyone who donated!
 2. Started planning the next charity event, a virtual Color-A-Smile session held over Zoom! After the meeting, everyone will visit their post office and mail them. A flyer and form were created for people to sign up.
 - a) This event will take place on March 2nd, from 5:00 to 6:00 p.m.

B. Parliamentarian

1. Sent the Bylaws and the updated NJ-JCL Constitution to the Webmaster so the documents can be uploaded to the website.

C. Corresponding Scriba

1. Emails Sent:
 - a) NJ-JCL Fall Book Drive, Nuntius Google Form, December 13th NJ-JCL Minutes, Certamen Registration Form, December Photo of the Month, Jeopardy Game Night Flyer, Membership Update, Dinner for January 10th Meeting, Consent Agenda for January Meeting, NJCL Emailing List, and the January Meeting Agenda.

D. Recording Scriba

1. Took the minutes during the last meeting on December 13th, and sent the minutes to the Corresponding Scriba after receiving approval.

E. Membership

1. Sent invoices to remaining schools, answered some questions about membership, and drafted emails.

F. Historians

1. Created the flyer and information for the January Photo Contest and sent it to the Corresponding Scriba. Also selected the December Photo of the Month winner, congratulations to Bayonne! Please remind your local Historians to make sure they submit photos for the contest, as the Historians have been getting a low amount of submissions.
2. The Google Form for scrapbook art submissions and general photo submissions were created.
3. As always, if you have any ideas for the scrapbook, please email the Historians!

G. Fundraising

1. Continued researching screening options for the shorts. ACE Screen Printing Company and Gariel Screen Printing Company were emailed, however, only ACE Screen Printing sent a response back.
2. Also gathered some ideas for stickers.
3. We received a scholarship donation of \$1000 from Mrs. Penny Cipolone! Please note that we still need more people to donate!

H. Publicity

1. No Officer Report was made by Publicity.

I. Outreach

1. Created a Google Document to monitor the activity of other State JCLs (similar to the one mentioned during the previous meeting).
2. Future plans: Send an email to the NSCL.

J. Registrars

1. Funplex Event (In-Person)
 - a) We paid \$235 for the down payment on Funplex.
 - b) Our Funplex event will take place on February 24th, and run from 4:00 to 8:00 p.m.
 - (1) Address: Funplex 182 NJ-10, East Hanover, NJ 07936.

- (2) This event will cost \$25 dollars per person.
 - (3) Go kart and laser tag will be included, However, we don't know if the activities on the main floor will be included as well.
 - (4) There are slots for 20 people on the reservation, but taking more students shouldn't be an issue.
 - c) The Interest Form still needs to be approved, in order to keep track of who is planning to attend, and how dues will be paid.
 - (1) This form will be filled out by teachers, as students might fill out the form and then decide to not attend.
 - (2) The money is usually collected by the State Chair President, and payments are usually made through Venmo or in-person up front on the day of the event.
2. Virtual Jeopardy Event
- a) The event will take place on January 13th, and run from 5:00 to about 7:00 p.m.
 - (1) Most of the questions were created based on old Certamen questions.
 - (2) The Zoom link has been created, you can access it [here!](#)

K. Webmaster

1. Updated the front page of the website.
- a) The updates include updating the Photo Contest, removing the Book Drive Flyer, adding the Jeopardy Flyer, the State Convention Save The Date, the Certamen Save the Date, the Officer of the Month, the Minutes, and the updated Constitution & Bylaws.
 - b) Officer Applications will be added onto the website, and the Scholarship Applications as well.
 - c) Received an email from Ashley Zheng from Culver Academies, Indiana. She said she's looking for active Latin clubs, and wanted us to share some of our classic papers, research papers, and original work. Considering we're trying to get more active with other clubs, this information would be better suited for an email, so an email draft will be written and sent back to Ashley Zheng.
 - (1) For those of you who'd like to visit the website, you can find the link [here](#). The website is run by high schoolers, and you can post anything you want.

L. Nuntius Editors

1. Finalized Nuntius Newsletter Summer/Fall Edition. Check it out [here!](#)
- a) Some final touches were made, which included adding those who filled out the Officer Bio form after the last meeting. Anyone who didn't fill it out had their name added to a page at the end, in order for nobody to be left out. Additional changes were made during the meeting, such as correcting spelling, and Latin levels for some of our Officers.

(1) If it works, hyperlinks to our social media pages might be added as well. Nota bene: There are still issues uploading the Nuntius to the website.

2. Created the rough outline for the Winter/Spring Newsletter.

M. Certamen Coordinators

1. Edited registration and registration forms and checked for discrepancies.

2. Sent emails to create a list of readers available to speak at Certamen.

a) We requested Professor Baraz for a guest speaker from the Princeton Classic Department to speak at Certamen.

3. Future plans:

a) Visit the rooms, make invoices for schools, and make sure each school is registered as an NJ-JCL Chapter.

4. Regional Certamen begins with a general assembly meeting in which board members are recognized.

a) Due to this, Officers should make slides (with speaker notes) about their positions.

(1) The due date for these slides is 11:59 pm on February 4th.

(2) For those who want examples of what they can do, reference the [2019 Certamen slides](#).

(3) Nota bene: The NJ-JCL Creed has changed, so the slides should be adjusted accordingly.

(4) The Officers that should make slides include: Fundraising, Publicity/Outreach, Historians, Convention Coordinators, Webmaster, Pro-Consul, Parliamentarian, and the Certamen Coordinators. Recording Scriba, Corresponding Scriba, and Membership don't usually speak at Certamen. If you are unsure of whether you should submit slides, please email the Certamen Coordinators.

b) Officers that are running for positions on next year's state board will also be announced. If you are running for office, you need to fill out the application and receive a recommendation. For those who are currently on the board, and want to be part of the board next year, you must submit an application as well!

5. Some Officers will need to volunteer to speak additional parts, such as the Pledge of Allegiance, announcing the scholarship, and the NJ-JCL Creed.

N. State Convention Coordinators

1. Worked on updating Pre-judged Contest slides, and began working on exams (two are completed so far).

2. Sent out the flyer for the State Convention!

3. We still need more judges for the contests, anything that is not highlighted in yellow still needs a sponsor.

a) We can email the NJCA and ask to send out something saying that we need judges for certain contests. They will most likely have some people

that can sponsor them. Philadelphia Classical Society could also be a resource that we could use if we stay short on judges.

O. Consul

1. Sent out a new link to join the NJCL emailing list, since the link from the last one was faulty.
2. Watched the National Parliamentarian's new podcast, who has given suggestions for our State Constitution.
3. Also made the January Consent and Meeting agendas. Please make sure you meet the 48 hour deadline when submitting your Officer Report!
4. Selected the Officer of the Month, congratulations to our Membership Officers!

V. Old Business

A. Book Drive Reflection

1. Covered in Pro-Consul (see above).

VI. New Business

A. Officer Applications

1. The Officer Applications are up! Make sure to sign up again for appointed and elected positions. The deadline to submit this form is March 1st. If you are running again, please make sure to fill out the application!

B. Winter Community Service

1. Covered in Pro-Consul (see above).

C. Virtual Jeopardy + Funplex Updates

1. Covered in Registrars (see above).
2. Nota bene: State Board members are expected to attend at least 80% of NJ-JCL events, so try your best to come!

D. Stickers

1. Motion made by Penelope to buy two sets of 250 stickers (500 stickers in total, with 2 different designs) for \$197.18.

a) Second by Aolani

(1) Discussion:

- (a) In total, buying the set of 500 would be 10 cents cheaper per sticker, but buying the 250 gives us more variety. Buying 500 is \$148.20 (30 cents per sticker) whereas buying two packs of 250 would be \$98.59 each (40 cents per sticker). We would sell them for a dollar each, and have special offers like selling two for \$1.50. The stickers will be approximately three inches in diameter, and one set of 250 will have the NJ-JCL logo on them (the design of the other 250 is still undecided).

- (i) A vote was taken, and the motion passed.

E. [Officer of the Month!](#)

1. Remember to vote for Officer of the Month!

F. Removal of an Officer

1. Lokkit (formerly our Publicity Officer) has not responded to any emails, and was already put on probation.

- a) Due to this, Lokkit is now removed from the State Board.
- b) Since we are without a Publicity Chair now, Jacob (our Outreach Officer) will assume these responsibilities.
 - (1) Motion made by Shawn to change Jacob's title from Outreach to Publicity/Outreach.
 - (a) Second by Nicholas
 - (i) A vote was taken, and the motion passed.
 - (a) The Nuntius will have to be updated, with Jacob's new title and Lokkit taken off the newspaper, however, the emails will be kept the same for now.

VII. Committee Groups

- A. We broke out into our Committee Groups at 5:51 p.m.
- B. State Convention Group
 - 1. Suggested doing a new roll call for the State Convention.
 - 2. Also discussed the Historians, who are planning to do a documentary about the State Convention; interviewing people, and looking at the "behind the scenes" a few days before the Convention. The State Convention group also brainstormed ideas to make the exams more efficient, as many exams were thrown out last year because students didn't know their codes.
 - a) An email should be sent out to teachers to remind their students of their codes, latin levels, etc.
 - (1) We might make posters to put up in centralized locations containing this information.
- C. Upcoming Events (Jeopardy + Funplex)
 - 1. Discussed the upcoming events, and possible events in the future.
- D. Community Service
 - 1. Reviewed the previous community service activity (the book drive), which was very successful.
 - 2. Suggested new community service ideas that don't require traveling, since those seem to have a higher turnout.
 - a) We could possibly write letters to soldiers, senior citizens, etc, which could be done in conjunction with the Color-a-Smile event.

VIII. Future Meetings

- A. February Date:
 - 1. Our February NJ-JCL meeting will be held at Pennsauken High School on Wednesday, February 15th, at 4:30 p.m.
 - 2. Snacks will be provided by Clearview.
- B. March Date:
 - 1. Our March NJ-JCL meeting will be held at Franklin High School on Tuesday, March 7th, at 4:30 p.m.
 - 2. Snacks will be provided by Ridge.
- C. April Date:

1. Our April NJ-JCL meeting will take place on Thursday, April 27th, at 4:30 p.m., and will be held at Pennsauken High School.

IX. Adjournment

- A. Motion to adjourn the meeting made by Penelope.
 1. Second by Jacob
 - a) The meeting adjourned at 7:05 p.m.