

New Jersey Junior Classical League
Executive Board Minutes of April 27th, 2023

- I. Meeting called to order at 4:40 p.m.
- II. Attendance
 - A. Vincent Fox, Consul: Present
 - B. Andrew Gu, Pro-Consul: Absent (Excused)
 - C. Shree Manivel, Parliamentarian: Present
 - D. Jessica Seo, Corresponding Scriba: Absent (Excused)
 - E. Miazaly Sipaque, Recording Scriba: Present
 - F. Nicholas Maharaj, Historian: Present
 - G. Layla Tice, Historian: Present
 - H. Penelope Jones, Fundraising: Absent (Excused)
 - I. Shawn Smith, Membership: Present
 - J. Laurel Barrett, Membership: Present
 - K. Lauren Liu, Nuntius Editor: Present
 - L. Jazmyn Delgado, Nuntius Editor: Absent (Unexcused)
 - M. Jacob Caney, Publicity/Outreach: Absent (Unexcused)
 - N. Jaimin Shah, Central Registrar: Absent (Excused)
 - O. Luna Rosas, Southern Registrar: Present
 - P. Ghair Reyes, Webmaster: Present
 - Q. Taylor Heskin, Certamen Contest Coordinator: Present
 - R. Dipti Reddy, Certamen Contest Coordinator: Present
 - S. Aolani Obi, Certamen Contest Coordinator: Present
 - T. Joseph Villuri, Certamen Contest Coordinator: Absent (Excused)
 - U. Jade Lee, Certamen Contest Coordinator: Absent (Excused)
 - V. Michael Reyes, Convention Contest Coordinator: Present
 - W. Mary Mungroo, Convention Contest Coordinator: Present
 - X. Marim Elhelw, Convention Contest Coordinator: Absent (Excused)
 - Y. Mehrael Nagib, Convention Contest Coordinator: Present
 - Z. Cristiana Davis, Convention Contest Coordinator: Present
- III. Review of [Old Minutes](#)
 - A. Motion to approve the meeting minutes of March 7th made by Nicholas.
 1. Second by Aolani
 - a) A vote was taken and the minutes were approved.
- IV. [Officer Reports](#)
 - A. Proconsul
 1. Held the virtual Rocks for Faye Event on April 25th.
 2. Community Service awards were decided based on the Google Form responses.
 - a) Congratulations to Bayonne High School, who came in first place! The runners up are Franklin High School, placing second, and John P. Stevens High School in third.
 - B. Parliamentarian
 1. Read the March 7th NJ-JCL Minutes.

2. Future plans:
 - a) Email next year's elected officer applicants about short speeches at the State Convention.
 3. Nota Bene: Yujin Ha (our applicant for next year's Recording Scriba) is not able to come to the state convention due to a musical performance. She is going to write a speech and have someone speak in her place instead.
- C. Corresponding Scriba
1. Sent out various emails including the May Meeting Date Change, NJ-JCL State Convention Flyer & Pre-judged Contests, Consent Agenda for April Meeting, March 7th NJ-JCL Minutes, Rocks for Faye Community Service Event, April Photo of the Month Contest, March Photo of the Month Winner, and the NJ-JCL April Meeting Agenda.
- D. Recording Scriba
1. Took the minutes during the last NJ-JCL meeting on March 7th, created the "[March 7th NJ-JCL Minutes](#)" document, and sent it to the Corresponding Scriba.
- E. Membership
1. Created invoices, sent out all remaining IDs, and kept track of the Add-on Form.
 2. Future plans:
 - a) Create last minute invoices, and keep up with Add-on Form.
- F. Historians
1. Sent out the April Photo of the Month Contest, and picked the winner from the March Contest. Congrats to Bayonne!
 2. Took photos at the Rocks for Faye event.
 - a) Nota Bene: If you attended the event, please send your photos. Also, please let your chapter know to email any classics-related art to the Historians.
 3. Also sent out an email to the board to receive photos for events.
- G. Fundraising
1. Attended Certamen at Princeton University.
 - a) We sold \$282 worth of merchandise in cash and \$40 in venmo payments!
 - b) Also emailed Convention Coordinators for button ideas.
 2. Future Plans:
 - a) Research keychain vendors, receive designs for buttons, and purchase the buttons.
- H. Publicity/Outreach
1. No report was made by Publicity/Outreach.
- I. Registrars
1. Attended Certamen at Princeton University, and helped guide students and schools through the campus.
 2. Also attended the Rocks for Faye event.
- J. Webmaster
1. Items changed:
 - a) The February Officer of the Month was uploaded, the Board Members Page was updated, the State Convention Page was updated, the Photo

Contest was updated, the March 7th Minutes were uploaded, and the Certamen Flyer was taken down.

K. Nuntius Editors

1. Continued decorating the pages of the Nuntius, inserted photos and descriptions for recent events, finalized the theme, and added parts for the Rocks for Faye Event.
 - a) Nota Bene: The next volume of the Nuntius should be sent out for approval as soon as possible so it can be approved before the State Convention. The candidates running for office should be included in the Nuntius as well, as the Nuntius needs to go out before the State Convention.
2. Nota bene: The Nuntius Editors do need photos from Certamen, Funplex, and other events attended by the board this year. If you have some, please send them via email!

L. Certamen Coordinators

1. Held Certamen on March 14th at Princeton University!
 - a) Sent out winner certificates, along with thank you emails to readers, building coordinators, and everyone who volunteered.
 - b) Fixed Certamen Results. Also reached out to the Certamen winners about attending the State Convention, and verified that every team who placed first confirmed to be attending.

M. State Convention Coordinators

1. Ridgewood will be hosting the State Convention next year! Princeton might host State Convention the year after.
2. All exams are now completed, 1,500 ribbons for each place were ordered.
3. Currently looking for a new title for the Goose Chase.
4. Sent out another general reminder about the State Convention.

N. Consul

1. Participated in Certamen, created the [State Convention Booklet Cover](#), attended the Virtual Rocks for Faye Event, and created the April Consent and Meeting Agendas.
2. Selected the March Officer of the Month based on the poll results. Congratulations to Fundraising!
3. Future Plans:
 - a) Prepare for State Convention.

V. Old Business

A. Certamen Reflection

1. Covered in Certamen Coordinators (see above).

B. Rocks for Faye Reflection

1. Covered in Proconsul (see above)

C. [Non-Convention Contests Upcoming Deadlines](#)

1. For the promotional video contest, states themselves are allowed to submit videos. During our discussion, Luna volunteered to create a promotional video for our chapter, which should be finished by our next NJ-JCL meeting.

VI. New Business

A. State Convention Information + Slideshow

1. We reviewed the State Convention Slideshow.
 - a) Ghair - Will recite the Pledge of Allegiance.
 - b) Shree - Will announce the Introduction of Candidates.
 - c) Aolani - Will discuss NJ-JCL Merchandise (as Penelope will not be able to attend the State Convention) and perform the raffle drawing.
 - d) Nota Bene: You need your student ID to compete in on-site competitions!
 - (1) There will be a list of everyone's names and ID's that will be available through a QR code throughout the convention.
 - (2) If their students are missing in the document, teachers should go see Mr. Jacobs.
 - e) Officers should try to arrive by 9:00 a.m., if possible! If you have submissions, try to give them to someone else so they can register for you and you can have time to go on stage.
 - f) Please be dressed appropriately! No cowboy hats!
 - (1) Elected officer candidates should also try to dress up a bit.
Business attire!

B. Position Guide - Due May 20th

1. Create a position guide for your successor, so you can tell them about how they can best perform their job! Each officer should make a document for their position guide and submit it on the [NJ-JCL Position Guide Document](#).
 - a) Nota Bene: If you want, you can look at the previous document made by your successor, making adjustments as you see fit.

C. State Update for NJ-JCL Torch

D. [Officer of the Month!](#)

1. Make sure to vote for April's Officer of the Month!

VII. Future Meetings

- A. Our NJ-JCL State Convention will take place on May 13th at Ridge High School!
- B. Our final 2022-2023 NJ-JCL State Board Meeting will take place on May 24th, at 4:30 p.m. at Franklin High School!

VIII. Adjournment

- A. Motion to adjourn the meeting made by Christiana.
 1. Second by Miram
 - a) The meeting adjourned at 6:42 p.m.